



# Filing a Return as a Blender

FILE AND PAY AT:

http://sd.gov/epath

## **BENEFITS OF EPATH**

- Provides 24/7 access to file and pay returns by electronic means
- Easy Data entry or Data upload
- System does all calculations
- Pay by ACH Debit or ACH Credit

## **Features**

- Amend returns online
- Review returns, payments, outstanding returns, and account balances
- Make payments
- View pending payments and make changes to pending payments
- Use bank account for a one-time payment or save account information for future payments
- Use one EPath account to file and pay taxes for multiple licenses for same owner
- Assign additional users access to specific licenses on your EPath account
- Change your password, security questions, and email address at any time



**EPath Help** 

ACCESS
EPATH HELP
FROM EVERY
SCREEN

## Login >

## Log in to your Account

Username: Password:

Forgot your Password?

Continue

#### Create an Account

If you are not already using EPath to access your account, create an account now.

**Create Account** 

Watch Video on Creating an Account

#### Use EPath to file and pay the following taxes:

911 Emergency Surcharge

Bank Franchise Tax

Contractors' Excise Tax

Sales and Use Tax

Motor Fuel:

Biodiesel Producer Blender

Ethanol Producer Ethanol Broker

Importer/Exporter LNG

LPG User LPG Vendor

Supplier

If you don't have an EPath account and Make a Payment > need to make a payment by ACH Debit or Credit Card for the Taxes Listed above.

If you owe tax and do not have a tax license, please call 1-800-829-9188.

**Due Dates Calendar** 

Please refrain from using the browser's back button while using this site. This site uses SSL (Secure Sockets Layer) encryption to protect your information.

Privacy Statement



Each • has help information, simply point to the • to display the information.

## Main Menu >

## File and/or pay taxes.

- ► File or Amend Return/Payment ①
- ► Upload Additional Documentation •

#### Select an account function to perform.

- ► Add/Edit User Accounts ①
- ▶ Cancel Licenses
- Print License Card

#### View History.

- ▶ View Account Activity <sup>1</sup>
- ► View Pending Items ①

► Payment Only ①

- ▶ Change Profile 6
- Add a License
- ▶ View/Edit Pending Electronic Payments <sup>1</sup> Output
- ▶ View Deleted Electronic Payments ①

Log out

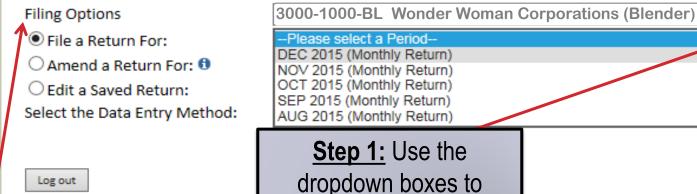
# Main Menu ➤ File and/or pay taxes. File or Amend Return/Payment ① Dipload Additional Documentation ① Payment Only ①

## Tax Return Filing Menu ≻

Select the license, filing option and period. When finished click the 'Next' button on the bottom of the page.

Note: Only returns currently due or past due may be filed. Returns may be filed on or after the first of the month after the reporting period. (Example: May return is available June 1)

If the return you wish to file or amend is not listed under any of the three options, please call 1-800-829-9188.



Step 1: Use the dropdown boxes to display license numbers and returns

Step 2: Choose from Filing Options to file, amend, or edit returns

Next

Back

## Blender's Tax Return Data Entry

# Lines 1,2,3, and 4 are entered in manually

## Blender's Tax Return ➤

Filing FEB 2016 Return For 3000-1000 BL

Main Menu Logout	lenders Electronic Tax Return Instructions ne 1: Biodiesel Blend - Enter gallons in columns B and D or E ne 2: Dyed Biodiesel Blend - Enter gallons in columns C and D or E ne 3: Other Blends - Enter gallons in applicable columns A-F									
A. Blender Return	Line 4: Enter gallons sole to unlicensed purchaser during the reporting period									
B. BL Summary Payment Method Make Payment		A Gasoline	B Diesel	C Dyed Diesel	D Biodiesel	E Other Additive in Blend				
Verify Info	1. Biodiesel Blend									
	2. Dyed Biodiesel Blend									
	3. Other Blends									
	4. Biodiesel Sold to Unlicensed Parties									

Line 1- Enter gallons in columns B and D or E

Column A- Gasoline

- Line 2- Enter gallons in columns C and D or E
- Column B- Diesel
- **Line 3** Enter gallons in applicable columns A-F
- Column C- Dyed DieselColumn D- Biodiesel

<u>Line 4</u>- Enter gallons sold to an unlicensed purchaser during the reporting period

Column E- Other Additive Blend

December 2017| 6

Back

Click Next

Next

## Blender's Tax Return Summary >

## Filing FEB 2016 Return For 3000-1000 BL

Main Menu Logout

A. Blender Return

B. BL Summary>
Payment Method

Make Payment Verify Info

TIP: Always Remember to review your entries before continuing on in the process.

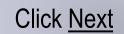
Please Note: You will NOT be able to print your return after it is submitted. Click View Printer Friendly Version to print your return

Please verify that the return information is correct. If the return is incorrect please click the 'Back' button to return to the previous page.

ı	eporting Period: FEB 2016 Return Du								
ľ		A Gasoline	B Diesel		C Dyed Diesel				
П	1. Biodiesel Blend		100						
	2. Dyed Biodiesel Blend				100				
J	3. Other Blends	100	100		100				
	4. Biodiesel Sold to Unlicensed Parties								
	5. Total Gallons	100	200		200				
	6. Total Tax Liability		\$224.0	0					
	7. Tank Inspection Fee Due on Blended Fuels (I		\$22.0	0					
	8. Total Tax and Tank Inspection Fee Due (Add		\$246.0	0					
	9a. Total Taxes Previously Paid for Gas (Line 5		\$28.0	0					
	9b. Taxes Paid for Diesel (Line 5 Col. B X \$0.28)		\$56.0	0					
	10. Tank Inspection Fee on Previously Taxed Fu	\$10.0	0						
11. Subtotal: Taxes and Tank Inspection Fee Previously Paid (Add Lines 9a + 9b + 10)						0			
12. Tax Due (Subtract Line 11 From Line 8)						0			
	13. Interest (If filed after due date)	\$8.0	4						
	13. Penalty	\$15.2	0						
14. Total Amount Due (Add Lines 12 & 13)						4			









Example: Returns with Tax Due

On the Payment Method page you have the option to pay the tax amount due on your Blender Return. If no tax is due you will not reach this page.



Filing FEB 2016 Return For 3000-1000 BL

## Step 1:

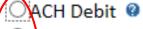
Choose a Payment Method

File Preview EB Summary

Payment Method>

Make Payment Verify Info

Select the Payment Method you will be using



🔾 ACH Credit 🔞





A non-refundable convenience fee of 2.45% will apply if you pay by credit card.

Credit Card payments are processed by Elavon Inc. You will be taken to Elavon's site to enter your credit card information after you submit your return.

No Payment at this time. (Interest will apply to late payments.)

If you choose to make a payment at a later date select No Payment at this time and click Next.

make a payment if you choose to make a payment at this time

Step 2: Follow the prompts to

Back Next

Step 3: Click Next

## Verify Information >

Main Menu Logout

Verify Info>

A. Blender Return B. BL Summary Payment Method Make Payment Please verify your Return information. Use the 'Back' button or select a link from the side menu to go to the appropriate page to fix the errors.

To submit your Return read the 'Filing Agreement', enter your log in password, and click the 'Submit' button.

#### **Return Information**

License:

3000-1000-BL

Name:

WONDER WOMAN CORPORATIONS

File Code:

Required Calendar Monthly

Period: 02/2016

Return Due Date: 03/23/2016

Return Type: BL - Original

Total Tax Due: \$152.00 Interest/Penalty: \$23.24 Total Due: \$175.24 Payment Type: None

#### Filing Agreement

By rekeying my log in password I declare and affirm under penalty of perjury that this return has been examined by me, and to the best of my knowledge and belief is in all things true and correct. I understand that by submitting this return electronically it is my intention to have the South Dakota Department of Revenue accept it as filed.



Login Password: ••••••

**Reminder**: Clicking <u>Submit</u> will finalize the filing process. Make sure to look everything over one last time.

Back

Submit



## Confirmation Information >

#### Confirmation

Confirmation Number: 117251341694570807
Date Submitted: Jun 09, 2016 5:25 PM

#### Return

License: 3000-1000-BL Period: 02/2016

Return Type: BL- Original Return Due Date: Mar 23, 2015

Total Amount Due: \$175.24



View/Print Full Return

Print

Main Menu

Please Note: You will NOT be able to print your return after you return to the main menu.
Click View/ Print
Full Return to print your return



Find additional information and instructions for using EPath at: <a href="http://dor.sd.gov/epath/">http://dor.sd.gov/epath/</a>

# Questions?

Call: **605.773.8178** 

Email: <u>sdmotorfuel@state.sd.us</u>